

# NGWA Retirement Declaration



**Please note you MUST completely fill out, sign, and return this form to NGWA in order for it to be accepted.**

I, (print your name) \_\_\_\_\_, hereby declare that I am no longer active in the groundwater industry in either the construction of wells or the installation of pumps. I further declare that until this point, I have maintained my certification in good standing, and have complied with all the proper guidelines for a professional contractor.

I, (print your name) \_\_\_\_\_, understand and accept the rules for declaring myself retired. I will no longer promote myself as an active certified contractor, but rather a "Retired in Good Standing" contractor.

I also understand that individuals retired in good standing who desire to reengage in the active construction of wells or installation of pumps, may reactivate the certification held at time of retirement, if done so within three years (36 months) from the date that their retirement declaration was signed by (1) paying the current renewal fee (based on their NGWA membership status), (2) signing an affidavit stating that they maintain the licenses and/or registrations necessary to qualify for legal operation in the states in which they conduct business and attests to the status of any legal action they may be the subject of relating to well construction or pump installation, and (3) submit seven continuing education points (CEP) earned during the last 12 months.

Signature \_\_\_\_\_ Date \_\_\_\_\_



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The National Ground Water Association's Code of Regulations defines retirement as "...those who have been active and who, as a result of retirement, disability or other good cause, are no longer active in the groundwater industry..." The Code goes on further to say that retired "...certified contractors/pump installers and MGWCs in good standing may maintain their certification designation without submitting annual recertification fees, continuing education points, or affidavits."

NGWA realizes that certified individuals have made a long-term commitment to continuing education, personal achievement, and industry professionalism and may not want to "give up" the designation. Thus, NGWA has adopted a new policy concerning retirement. Starting with the 2004 certification (calendar) year, individuals may declare themselves "retired" at recertification time.

Below you will find a list of common questions, with answers, surrounding this topic. If you have other questions that are not listed, please contact NGWA at 800 551.7379.

## **Q: What will retired individuals be responsible for submitting annually?**

- A: Initially, the retired person will be expected to provide a signed declaration form stating that he/she is indeed retired from the industry. No fees, CEPs, or affidavit form will be required. After this first year, those who have stated they are retired will no longer pay fees, fulfill continuing education, or submit an affidavit.

## **Q: What will the record state after the person has made a retired declaration?**

- A: All individuals who declare themselves retired will be listed as "Retired in Good Standing" with the year of retirement printed afterwards.

## **Q: Can retired individuals continue to use the certified logo designation?**

- A: No. Once a person has elected the retired option, the individual may only use the retired logo (see above). Individuals must indicate their retired status as follows: John Smith, CWD – Retired in Good Standing 2003.

## **Q: By declaring myself retired, am I eligible to participate in any kind of activity within the groundwater industry?**

- A: Yes. You may take part in any industry activity that interests you, as long as it is NOT the active construction of wells or the installation of pumps, activities covered by the Voluntary Certification Program.

## **Q: If I declare myself retired, can I reverse my decision and become "active" once again?**

- A: Yes, if done so within three years from declaring the retired status. In October 2022, the NGWA Board of Directors approved a change to the certification policy which states, "Individuals retired in good standing who desire to reengage in the active construction of wells or installation of pumps, may reactivate the certification held at time of retirement, if done so within three years (36 months) from the date that their retirement declaration was signed by (1) paying the current renewal fee (based on their NGWA membership status), (2) signing an affidavit stating that they maintain the licenses and/or registrations necessary to qualify for legal operation in the states in which they conduct business and attests to the status of any legal action they may be the subject of relating to well construction or pump installation, and (3) submit seven continuing education points (CEP) earned during the last 12 months".

**If you would like to declare yourself RETIRED, please sign and date the RETIREMENT DECLARATION form and send it back to NGWA so it is received by December 31.**