

# NGWA Short-Term Medical Leave Status



Certified individuals who are in good standing may be placed on inactive status for up to 12 consecutive months (1 year) due to injury or short-term illness. During this inactive time, the individual may NOT engage in any groundwater industry activity that is covered by the NGWA Voluntary Certification Program. Once the individual comes off medical leave, the individual would have 12 months to fulfill the previous year's continuing education requirements along with all current year's requirements (fees, CEPs, and affidavit) to retain the certified status. If such requirements are not fulfilled during the 12-month period, then the individual will decertify.

If you wish to apply for medical leave, please fill out the Medical Leave Status Request Form and send it to NGWA so it is received by December 31 of the renewing year.

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## Medical Leave Status Request Form

Please note you must completely fill out and sign this form and attach supplemental documentation in order to be considered for medical leave status.

I, (print your name) \_\_\_\_\_, hereby request short-term medical leave status from the NGWA Voluntary Certification Program. I understand that during the time I am on medical leave status, I cannot engage in either the construction of wells or installation of pumps.

I acknowledge and accept the policies governing the medical leave status. I am aware of the 12-month period provided to me upon my return to active status to meet all the certification requirements. I also understand that should I not communicate to NGWA about my return to active status before the period of 12 consecutive months is up, I will automatically be decertified.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dates of inactivity

\_\_\_\_\_  
Physician's signature (or remit supplemental documentation with signature)



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