

# Certified Groundwater Professional Short-Term Medical Leave Status



Accredited individuals who are in good standing may be placed on inactive status for up to 1 renewal period due to injury or short-term illness. During this inactive time, the individual may NOT engage in any groundwater industry activity that is covered by the NGWA Voluntary Certification Program. Once the individual comes off medical leave, the individual would have 12 months to fulfill the previous year's continuing education requirements along with all current year's requirements (fees and forms) to retain the accredited status. If such requirements are not fulfilled during the 12-month period, then the individual will be deemed retired and will be required to start the program all over again.

If you wish to apply for medical leave, please fill out the Medical Leave Status Request Form and send it back to NGWA along with description/doctor notice so it is received by the December 31 deadline.

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## Medical Leave Status Request Form

**Please note you must *completely* fill out and sign this form and attach supplemental documentation in order to be considered for medical leave status.**

I, (print your name) \_\_\_\_\_, hereby request short-term medical leave status from the National Ground Water Association Professional Development Program. I understand that during the time I am on medical leave status, I cannot engage in groundwater industry activity.

I, (print your name) \_\_\_\_\_, acknowledge and accept the policies governing the medical leave status. I am aware of the 12-month period provided to me upon my return to "active" status to meet all the certification requirements. I also understand that should I not communicate to NGWA about my return to active status before the period of 12 consecutive months is up, I will automatically be moved to retired status for the remainder of my time within the program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Physician's signature

\_\_\_\_\_  
Date



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