

NGWA Certification Agreement



The certified person¹ agrees to provide written notification² to NGWA within 30 days of being convicted in a civil or criminal legal action as a result of professional activities relating to well construction or pump installation. Certified person agrees to provide NGWA with the relevant documentation and explanation. Certified person agrees to notify NGWA if convicted for being in violation of governmentally authorized well construction or pump codes or regulations. NGWA may or may not suspend or revoke certification for a period determined based upon the severity of the violation(s). Suspension or revocation of certification will be determined on an individual case basis and suspension or revocation of certification for this cause may be appealed by completing the NGWA Certification Suspension or Revocation Appeal form within 30 days of the suspension or revocation date.

The certified person agrees to meet all requirements for continuing education and report the details of continuing education points to NGWA on the form provided by NGWA no later than December 31 of each calendar year to be eligible for renewal of certification. Failure to either meet the continuing education requirements or report continuing education points by the deadline will result in suspension of certification up to a period of one year. Suspension of certification for this cause can be remedied by reporting of continuing education points within 12 months of the date of suspension in addition to full payment of fees for certification and reinstatement. Unless all certification renewal requirements are met within 12 months from the date of suspension, certification will be revoked.

The certified person agrees to pay annual fees prescribed by NGWA no later than December 31 of each calendar year to be eligible for renewal of certification. Failure to pay applicable fees by the deadline will result in immediate suspension of certification. Suspension of certification for this cause can be remedied by full payment of applicable certification renewal fees in addition to reinstatement fees within a period of 12 months from the date of suspension. Unless all certification renewal requirements are met within 12 months from the date of suspension, certification will be revoked.

The certified person understands that upon revocation of certification for any reason, individuals will not be eligible for certification by NGWA for a period of one year. Individuals seeking to be certified following revocation must meet all certification requirements including passing the applicable certification exams.

Return completed form to NGWA.

Certified person's name printed _____

Certified person's signature _____ Date _____

NGWA representative's name printed _____

NGWA representative's signature _____ Date _____

¹Certified person: A person certified under the Voluntary Certification Program of NGWA as a Certified Well Driller, a Certified Pump Installer, a Certified Well Driller/Pump Installer, or a Master Groundwater Contractor, who, as a condition of that certification, is required to complete and personally sign this agreement as a requirement for initial certification or recertification.

²Written notification: Notification accomplished by regular U.S. mail, electronic mail, or facsimile. NGWA will acknowledge receipt of any and all such notifications within five business days.



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Email ngwa@ngwa.org **Websites** NGWA.org and WellOwner.org