



## NGWA-Approved Continuing Education Program

Continuing education credit recognition is an added value for attendees of education sessions. NGWA now offers the ability for education providers to request advance evaluation of their program for those attendees who wish to obtain NGWA continuing education point (CEP) or professional development credit (PDC) recognition. NGWA requires seven (7) CEPs be earned and reported each year for certified contractors. Certified Groundwater Professionals (CGWPs) are required to earn 36 PDCs over a three-year period.

Approved courses may be promoted as eligible for NGWA credit. Preapproval is not yet required for offerings to be accepted when individuals report continuing education activities for renewal, however is encouraged. Preapproval allows providers and attendees to know the point value NGWA would accept prior to even holding or registering for an event and gives NGWA a list of eligible education offerings for inquiries on earning continuing education, leading to more referrals for these events.

Please note that approval for the NGWA Voluntary Certification Program is done on an annual basis—any courses offered in future years will need to be submitted for review separately. Further, this approval only applies to the NGWA Voluntary Certification Program. Any recognition for other purposes must be sought directly from the provider (i.e., state regulatory agencies for state licensing).

Approval for continuing education points is not an endorsement from NGWA but simply recognition of course material as appropriate for the required continuing education for the NGWA Voluntary Certification Program.

To receive points, attendance must be reported to NGWA by the individual's renewal deadline. Attendance may be reported by the individuals themselves directly to NGWA or providers may submit proof of their attendance upon completion of the event.

Please complete the following application for consideration of your program, attaching supplemental material as necessary. NGWA will respond with confirmation of the point value recognized for certification program participants.





Sponsor/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code, Country: \_\_\_\_\_

Contact person: \_\_\_\_\_

Email address:

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Is your organization accredited by NCCA or IACET?    Yes                      No

Name of Workshop/Short Course:

Date(s) of Program:

Location Where Offered:

Number of Clock Hours (Cannot include lunch or breaks)

### Learning Objectives:

(What will a person who completes the course be able to do at the end of the course that he/she couldn't do prior to the course?)

Attach a copy of the offering program



**Address** 601 Dempsey Road, Westerville, Ohio 43081-8978 U.S.A.

**Phone** (800) 551-7379 • (614) 898-7791 **Fax** (614) 898-7786

**Email** [ngwa@ngwa.org](mailto:ngwa@ngwa.org) **Websites** [NGWA.org](http://NGWA.org) and [WellOwner.org](http://WellOwner.org)

Focus of Program:

Groundwater modeling  
Groundwater remediation  
Groundwater geochemistry  
Geology and geomorphology  
Groundwater flow and hydraulics  
Water systems  
Well construction  
Vertical closed loop well construction  
Other — please specify: \_\_\_\_\_

Which skill/competency areas does the offering address?

**Drillers**

Assess Client Needs  
Develop Project Plan  
Initiate Project Plan  
Mobilize for the Site  
Construct Water Well  
Rehabilitate Wells  
Develop Wells  
Decommission Wells  
Demobilize the Site  
Close Out Project  
Manage Business Activities  
Pursue Professional Development  
Construct Loop Well

**Pump Installers**

Determine Customer Needs  
Assess Job Site  
Determine System Component Requirements  
Prepare to Install Pump System  
Install Pump System  
Troubleshoot Existing Pump System  
Perform Administrative Activities

For more information on skills and competencies please refer to:

[DACUM Research Chart for Drilling Contractors and Operators](#)

[DACUM Research Chart for Pump Installers](#)

[NGWA Research Chart for Geothermal Ground Source Heat Pump Contractors and Operators](#)

How frequently is this workshop/course offered? \_\_\_\_\_

If presented more than once, how often is it revised? \_\_\_\_\_



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Instructor(s):

(Indicate complete name and attach biographical sketch indicating any degrees and experience pertinent to the instruction taking place.)

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If you charge a registration fee, please indicate the amount. \_\_\_\_\_

What process do you use to verify attendance?

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Do you issue a certificate at completion of the offering?

Yes      No

(If yes, please submit a copy of the certificate.)