Continuing education credit recognition is an added value for attendees of education sessions. NGWA now offers the ability for education providers to request advance evaluation of their program for those attendees who wish to obtain NGWA continuing education point (CEP) or professional development credit (PDC) recognition. NGWA requires seven (7) CEPs be earned and reported each year for certified contractors. Certified Groundwater Professionals (CGWPs) are required to earn 36 PDCs over a three-year period.

Approved courses may be promoted as eligible for NGWA credit. Preapproval is not yet required for offerings to be accepted when individuals report continuing education activities for renewal, however is encouraged. Preapproval allows providers and attendees to know the point value NGWA would accept prior to even holding or registering for an event and gives NGWA a list of eligible education offerings for inquiries on earning continuing education, leading to more referrals for these events.

Please note that approval for the NGWA Voluntary Certification Program is done on an annual basis—any courses offered in future years will need to be submitted for review separately. Further, this approval only applies to the NGWA Voluntary Certification Program. Any recognition for other purposes must be sought directly from the provider (i.e., state regulatory agencies for state licensing).

Approval for continuing education points is not an endorsement from NGWA but simply recognition of course material as appropriate for the required continuing education for the NGWA Voluntary Certification Program.

To receive points, attendance must be reported to NGWA by the individual’s renewal deadline. Attendance may be reported by the individuals themselves directly to NGWA or providers may submit proof of their attendance upon completion of the event.

Please complete the following application for consideration of your program, attaching supplemental material as necessary. NGWA will respond with confirmation of the point value recognized for certification program participants.
Application for Continuing Education Recognition by the NGWA Voluntary Certification Program

Sponsor/Organization Name: ____________________________________________________________

Address: _________________________________________________________________________

City, State, Zip Code, Country: _______________________________________________________________________

Contact person: ___________________________________________________________________________

Email address: ___________________________________________________________________________

Telephone: ___________________________ Fax: _____________________________

Is your organization accredited by NCCA or IACET? Yes No

Name of Workshop/Short Course: __________________________________________________________

Date(s) of Program: _______________________________________________________________________

Location Where Offered: ___________________________________________________________________

Number of Clock Hours ________ (Cannot include lunch or breaks)

Learning Objectives:
(What will a person who completes the course be able to do at the end of the course that he/
she couldn't do prior to the course?)

Attach a copy of the offering program
Focus of Program:

- Groundwater modeling
- Groundwater remediation
- Groundwater geochemistry
- Geology and geomorphology
- Groundwater flow and hydraulics
- Water systems
- Well construction
- Vertical closed loop well construction
- Other — please specify: ______________________________________________________________

Which skill/competency areas does the offering address?

<table>
<thead>
<tr>
<th>Drillers</th>
<th>Pump Installers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assess Client Needs</td>
<td>Determine Customer Needs</td>
</tr>
<tr>
<td>Develop Project Plan</td>
<td>Assess Job Site</td>
</tr>
<tr>
<td>Initiate Project Plan</td>
<td>Determine System Component Requirements</td>
</tr>
<tr>
<td>Mobilize for the Site</td>
<td>Prepare to Install Pump System</td>
</tr>
<tr>
<td>Construct Water Well</td>
<td>Install Pump System</td>
</tr>
<tr>
<td>Rehabilitate Wells</td>
<td>Troubleshoot Existing Pump System</td>
</tr>
<tr>
<td>Develop Wells</td>
<td>Perform Administrative Activities</td>
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<tr>
<td>Decommission Wells</td>
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<tr>
<td>Demobilize the Site</td>
<td></td>
</tr>
<tr>
<td>Close Out Project</td>
<td></td>
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<tr>
<td>Manage Business Activities</td>
<td></td>
</tr>
<tr>
<td>Pursue Professional Development</td>
<td></td>
</tr>
<tr>
<td>Construct Loop Well</td>
<td></td>
</tr>
</tbody>
</table>

For more information on skills and competencies please refer to:

DACUM Research Chart for Drilling Contractors and Operators

DACUM Research Chart for Pump Installers

NGWA Research Chart for Geothermal Ground Source Heat Pump Contractors and Operators

How frequently is this workshop/course offered? ______________________________

If presented more than once, how often is it revised? __________________________
Instructor(s):
(Indicate complete name and attach biographical sketch indicating any degrees and experience pertinent to the instruction taking place.)

____________________________________________________________________________________________________

____________________________________________________________________________________________________

____________________________________________________________________________________________________

____________________________________________________________________________________________________

If you charge a registration fee, please indicate the amount. _________________

What process do you use to verify attendance?
____________________________________________________________________________________________________

____________________________________________________________________________________________________

____________________________________________________________________________________________________

Do you issue a certificate at completion of the offering? Yes No
(If yes, please submit a copy of the certificate.)