



# NGWA Outstanding Groundwater Project Awards Nomination Form

Submission deadline **JUNE 1**

**Category (select one):**

- Groundwater supply     Groundwater protection     Groundwater remediation     Groundwater awareness

Project title \_\_\_\_\_

Project date(s) \_\_\_\_\_

Project budget total \_\_\_\_\_

Project client \_\_\_\_\_

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Nominee firm name\* \_\_\_\_\_

\*Please enter the name of the firm being nominated as it should be listed on the award.

Contact representing nominee \_\_\_\_\_

Project team members \_\_\_\_\_

Team member(s) accepting award \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

NGWA membership number or member name\* \_\_\_\_\_

\*A current NGWA membership is required to submit a nomination for an NGWA award.

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Nominator name \_\_\_\_\_ NGWA member number\* \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

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\*A current NGWA membership is required to submit a nomination for an NGWA award.

Submit this form and all supporting materials by **June 1**. Your supporting materials are important to the review process —please provide enough information for proper evaluation. A list of required supporting materials, as well as eligibility requirements, are included in this application.

Please email this form and supporting materials to:

**NGWA Awards, [awards@ngwa.org](mailto:awards@ngwa.org)**

**Subject: NGWA Outstanding Groundwater Project Awards**

## Guidelines for NGWA Outstanding Groundwater Project award nominations

- All nominations **must** be submitted by NGWA members. NGWA members may nominate their own projects.
- All nominations must pertain to groundwater supply, protection, remediation, or public awareness. The project description and scope should not exceed seven double spaced typewritten pages.
- The competition is open to all membership sections of NGWA.
- Projects must be completed and fully operational—no “paper” projects or theoretical projects are eligible.
- Submitted materials become the property of the National Ground Water Association unless return is requested and an addressed and appropriately postage-prepaid envelope is provided.
- All nominations must be submitted with a general statement of costs involved; however, proprietary corporate information must NOT be provided.
- Awards will be presented at NGWA’s annual Groundwater Week. Details will follow upon award notification.
- Recipients will be requested to provide detailed graphics depicting their projects for use on a poster. Posters will be displayed at the convention center at Groundwater Week. Poster specifications will follow upon award notification.

## Nomination package requirements

An electronic version of the entire nomination package should be submitted. This package must include the following items to be considered:

- Completed award nomination form
- Project description (not to exceed seven double spaced typewritten pages)
- One or more letters of support from client/end-user
- Five or more color, high-resolution photographs or images illustrating the project
- General statement of project costs.

Nominators who submit incomplete nomination packages will have until the submissions deadline to send in missing items.

## Submissions deadline

Nominations must reach NGWA headquarters **NO LATER THAN JUNE 1**. Nominations may be submitted via email to Erin Rodgers at [erodgers@ngwa.org](mailto:erodgers@ngwa.org), or by filling out an online nomination form on the NGWA website at [NGWA.org/Awards](http://NGWA.org/Awards).

## Review

The NGWA Awards Committee reviews all eligible nominations within 60 days after the submission deadline.

Award recipients are generally announced in late August to early September, and the presentation of awards is held during the annual NGWA Groundwater Week event in December.

## NGWA Outstanding Groundwater Project Award recognition

NGWA is proud to honor the award recipients through national, state, and industry media outlets, as well as in NGWA publications, on our website, and at Groundwater Week. At this venue, thousands of attendees and industry peers will have the opportunity to learn about your company’s innovations and achievements.

- Award recipients will be recognized in NGWA publications, including *Groundwater*®, *Groundwater Monitoring & Remediation*®, *Water Well Journal*®, NGWA newsletter, and on NGWA’s website.
- Awards will be presented at Groundwater Week.
- Press releases will be completed and submitted to national and industry media.
- A poster prepared in conjunction with award recipients depicting their projects will be displayed at the convention center and viewed by thousands of attendees at Groundwater Week.
- Award recipients will be listed in the Groundwater Week on-site program distributed to attendees.

## Assistance

If you have any questions concerning the NGWA Awards Program, or need assistance in preparing a nomination for submission, please contact NGWA Awards, 601 Dempsey Road, Westerville, Ohio 43081 USA; phone (800) 551-7379 or (614) 898-7791, fax (614) 898-7786; email [awards@ngwa.org](mailto:awards@ngwa.org).