



NGWA Awards Submission Guidelines and Nomination Package Requirements



Awards of Excellence and Sectional Awards

Eligibility Guidelines

- Nominations must be submitted by a current NGWA member
- Sitting NGWA or sectional board members are ineligible to receive any NGWA award during their tenure
- A complete nomination package must be received by NGWA on or before June 1 for consideration
- Multiple award nominations for any one person are limited to a maximum of two categories per awards cycle
- NGWA membership is required to receive the Ross L Oliver, Life, and Supplier of the Year awards.

Nomination Package Requirements

An electronic or mailed version of the entire nomination package must be submitted containing the following:

- Completed award nomination form
- One or more letters of support
- Detailed explanation of why the nominee should be considered for the specified award
- One or more additional supporting documents, such as – resumes, curricula vitae, published articles, bibliographies and volunteer history.
- 1 -3 photos of the nominee – high resolution headshot or professional photo recommended.

Outstanding Groundwater Project Awards

Eligibility Guidelines

- Nonmember firms are eligible to be nominated and receive a project award, so long as there is at least one current NGWA member on record employed by the firm at the time of nomination submission
- A complete nomination package must be received by NGWA on or before June 1 for consideration
- Projects must be completed and fully operational – no “paper” projects or theoretical projects are eligible
- Individuals are not eligible to receive project awards.

Project Nomination Package Requirements

An electronic or mailed version of the entire nomination package must be submitted containing the following:

- Completed project award nomination form
- Project description
- One or more support letters from client/end-user
- Five or more color photos or images illustrating the project
- General statement of project costs (proprietary corporate information must **NOT** be provided).

NGWA Fellow Designation

Eligibility Guidelines

- Nominations must be submitted by a current NGWA member
- The NGWA Fellow designation is available to volunteers, industry leaders, and members of the groundwater industry who have maintained a current membership with NGWA for at least seven consecutive years.
- Sitting NGWA or sectional board members are ineligible to be nominated for or receive Fellow designation during their tenure.
- A complete nomination package must be received by NGWA on or before June 1 for consideration
- Multiple award nominations for any one person are limited to a maximum of two categories per awards cycle.

Nomination Package Requirements

An electronic or mailed version of the entire nomination package must be submitted containing the following:

- Completed NGWA Fellow nomination form
- Two or more letters of recommendation from active NGWA members that vouch for the nominee's character, professional integrity, and standing within the groundwater community
- Detailed documentation of the individual's contributions to the groundwater industry
- One or more additional supporting documents, such as – resumes, curricula vitae, published articles, bibliographies and volunteer history.
- 1 -3 photos of the nominee – high resolution headshot or professional photo recommended.

Additional Information

Submission Deadline

Complete nomination package must reach NGWA headquarters **no later than June 1**. Nominations may be submitted via email to NGWA Awards at awards@ngwa.org. A downloadable nomination form is available on the NGWA Award web page. Nominators will be contacted confirming their nomination was received and informed of any additional documentation required to complete the package. Nominators who submit incomplete nominations will have until the submissions deadline to send in missing items.

Review of Nominations

The NGWA Awards Committee reviews all eligible nominations within 60 days after the submission deadline.

Assistance

If you have any questions concerning the NGWA Awards Program or need assistance in preparing a nomination for submission, please contact NGWA Awards Committee Staff Liaison at (800) 551-7379 or (614) 898-7791, fax (614) 898-7786; email awards@ngwa.org.